

A meeting of the Park Board of the Town of Brownsburg, Hendricks County, Indiana, was held on the 15th day of July 2021, in the Council Room of the Town Hall Building.

01. Call to Order

President Judy Kenninger called the meeting to order at 6:30 pm.

02. Pledge of Allegiance & Moment of Silence

President Kenninger requested members of the board, staff, and audience stand for the Pledge of Allegiance followed by a moment of silence.

03. Attendance and Quorum

President Kenninger determined a quorum was established.

Board members in attendance:	Cari Palma	Kent Fillinger
	Amy Hobrock	Judith Kenninger
	Matthew Freije	Michael Zonder

Staff in attendance:	Travis Tranbarger	Megan Attwood
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04. Approval of Minutes

Upon a motion by Mr. Freije, seconded by Ms. Hobrock, the Board voted 6-0 to approve and accept the June 2021 meeting minutes.

05. Approval of Claims

05.01 June 2021 Claims

Upon a motion by Mr. Zonder, seconded by Mr. Freije, the Board voted 6-0 to approve and accept the June 2021 claims.

06. Standing Committee Reports

06.01 Finance Committee

Director Tranbarger updated the Board on the budget will have a second round next week, will review personnel and salary distribution with Town administration in coming weeks.

07. Old Business - None

08. New Business

08.01 RFA – Ratify the hiring of Brown Site Manager

Upon a motion by Mr. Freije, seconded by Ms. Palma, the Board voted 6-0 to ratify the hiring of Terrie De Mint-Perez, Brown BASE Site Manager

08.02 RFA-Ratify Blastoff Playground Phase 1 Improvements

Upon a motion by Mr. Fillinger, seconded by Mr. Freije, the board voted 6-0 to authorize Director Tranbarger to proceed with the Leather and Associates agreement to move forward with Phase 1.



11. Department Reports

10.01 Operations Report

Director Tranbarger thanked the staff, Lions Club and community for a successful July 4th celebration.

10.01.01 Annual BASE and Peak Report

Youth Services manager Megan Attwood presented the annual BASE and Peak Report and highlighted this past year’s numbers, trainings, and partnerships. Surveys showed that parents are very pleased with these programs. Mr. Freije pointed out that due to Federal programs, the schools might be able to contribute fresh fruit to the BASE and PEAK programs.

10.02 Projects report

Director Tranbarger informed the park board about tree pruning at Arbuckle Park. This will take 3-4 days. The Board of Zoning Appeals approved the variance for the parking lot at Virgil Park. There will be a workshop with the Town Council, Park Board, and design consultants July 28th to discuss the next steps for the aquatics facility and funding.

12. Administrative Items

12.01 2021 Volunteer Recognition

Director Tranbarger introduced Deb Cook, Economic Development Director. She is co- interim Town Manager and will be working with parks department more closely.

13. Park Board Comments

Ms. Palma appreciated Ms. Attwood bringing in Damar Services to the BASE and Peak programs.

14. Adjournment

Upon a motion made by Mr. Freije, seconded by Ms. Hobbrook, the Board adjourned at 7:16 pm.

These minutes are meant to be a summary of actions taken at the Brownsburg Park Board meetings. Please refer to the following address to view this meeting in its entirety.

<http://brownsburgin.swagit.com/boards-and-commissions/>

Brownsburg Parks

BY: _____

Judy Kenninger, Park Board President

ATTEST:

Beth Ford , Park Board Secretary