

BROWNSBURG TOWN COUNCIL MEETING MINUTES

COUNCIL GOAL SETTING WORKING SESSION

Thursday, February 25, 2021, 5:30 PM

01. **CALL TO ORDER BY PRESIDING OFFICER** – Assistant Town Manager, Al Geans, opened the meeting.
02. **OVERVIEW OF SESSION** – The goal of this meeting was to discuss and determine the direction of the Town will go in utilizing input from the Council to guide staff. We will utilize the 2019 Comprehensive Plan to determine goals, priorities and feasibility.
05. **DEVELOPMENT SERVICES PRESENTATION** – Lauren Gillingham presented for Department of Development Services.
 - Update section on Ronald Reagan Parkway.
 - Main Street development.
 - Economic
 - Infrastructure
 - Zoning
 - Personnel
 - Town Management – important to set SMART goals and set up for success.
 - Council should look at the broad picture of the town as one vs. individual. Big picture goals set by council, management pushes them down into organization, and staff puts them into action throughout.
 - Need to have a policy for handling HR issues that involve top management to make sure staff comfortable speaking up.
 - Comprehensive Plan needs to include industrial development not just residential.
 - Find highlights in the current plan that we want to focus on this year.
 - What areas that need to be added to what we have.
 - Living document that review once a year, possibly rewrite every 5 years or so.
 - Should include as a standing meeting to review every December/January.
 - Use the documents that are in place to guide.
 - Goals:
 - Objectives: financial, logistical, timeline, vision setting,
 - Council sets big picture and staff puts implementation plan
 - Ad hoc committee for infrastructure development
06. **REVIEW OF 2018 STRATEGIC PLAN GOALS** – Al Geans presented the review of the Strategic Plan goals.
 - Start with what we have. Review, decide what to remove, add, prioritize, set plan for implementation by year.
 - Rewrite the strategic plan for the next two years.

- Improve communication within council and management.
- Identify pillars of the organization and goals support that.
- Another meeting, with a facilitator to help drive discussion
- Need better way to measure what we are already doing.
- Take care of the pressing areas for infrastructure etc.
- Prioritize financial focuses
 - Facilitator for big picture goal setting
 - Updating comp plan with infrastructure
 - Any suggestions for changes/topics regarding the UDO
 - Go through the strategic plan to see what's relevant, organize
 - Once a month, working session to review – 1st council meeting of the month, prior to meeting. Publish an agenda for the community.

07. REVIEW AND DISCUSSION OF PROCESS – Al Geans began the review and discussion. No official action was taken at this meeting. No citizen's comments were taken at this meeting. Council would like to plan another work session for further discussion. Jeff Eder discussed further working sessions.

08. ADJOURNMENT – The meeting adjourned at 6:14 p.m.

These minutes are a summary of actions taken at the Brownsburg Town Council meetings. The full video archive of the meeting is available for viewing at <http://brownsburgin.swagit.com/play/02262021-542> for as long as this media is supported.

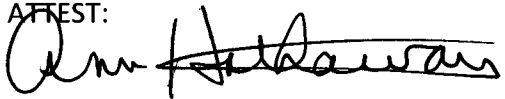
Brownsburg Town Council

BY:



Travis Tschaenn, President

ATTEST:



Ann Hathaway, Clerk-Treasurer